

### JANUARY, 2016

The Henderson Group LLC operates with a singular focus: exceed the accounting needs of small businesses. Our expert advice is based on public and industry experience; in total, our approach transforms your accounting resources into a competitive advantage.

Our services let you do more of what you do and do it better by purposefully changing your accounting capabilities into an elegantly functioning information center, giving you exactly the information you need, when you need it.

You will be amazed by what can be achieved with a small tweak, a complete system overhaul, an audit, or staff augmentation. The Henderson Group is standing by for you.

Sincerely,

# CHRIS HENDERSON, CPA, CCIFP, CITP *Principal*

## THE HENDERSON GROUP

BACHELOR OF SCIENCE BUSINESS ADMINISTRATION, ACCOUNTING BOSTON UNIVERSITY, SCHOOL OF MANAGEMENT, MAY, 2007

CERTIFIED PUBLIC ACCOUNTANT Lic. No. 6354, Apr 2009

CERTIFIED CONSTRUCTION INDUSTRY FINANCIAL PROFESSIONAL LIC. NO. 677, NOV 2009

CERTIFIED INFORMATION TECHNOLOGY PROFESSIONAL Jul 2012

#### SERVICE OFFERING

Assurance: Audits | Reviews | Compilations | Agreed-Upon Procedures (AUP) | Alternative engagements

**BOOKKEEPING:** Complete financial record maintenance | Month-end and Intra-period reconciliations | Financial statement preparation and analysis | Preparation and maintenance of financial schedules such as depreciation and amortization

**TAX ADVISORY:** Income Tax preparation and advisement through affiliated organizations | Capture of State and Local tax incentives including amendments of prior returns | Transfer or sale of tax credits for faster realization | Tax training for procurement professionals | Preparation and filing of New Mexico gross receipts taxes | Preparation and filing of New Mexico State Unemployment Insurance taxes | IFTA, Weight Distance, and IRP filings | NM Workers' Compensation filings

**CFO-ON-THE-GO:** Establish or revise a chart of accounts | Full-year budgeting, forecasting, and modelling | Universal cost management | Analysis and optimization of return on idle financial resources | Assessment and reduction of non-valuable capital and working capital | Maintaining bankability for loan applications and renewals | Attracting and reporting to external debt and equity investors | Evaluating and forecasting business growth initiatives including risk assessment and sensitivity analysis | Accounting policy selection | Internal control development

**CONSULTING:** Analysis of strengths, weaknesses, opportunities, and threats (SWOT) | business startup services such as entity and software selection | Development of custom macro-driven resources to augment and streamline manual data processing or review | Automated data interchange between multiple information systems | Selection and monitoring of Key performance indicators (KPIs) | Personnel performance evaluation and management | Management compensation evaluation, restructure, and monitoring | Investor/investee liaison services

#### CONTROLLER EXPERIENCE

BRADBURY STAMM CONSTRUCTION, INC. (LARGE GENERAL CONTRACTOR)

**OPTERRA ENERGY SERVICES, INC.** (NATIONWIDE ENERGY SERVICE COMPANY)

ENERGY CONTROL, INC. (LOCAL SPECIALTY SUBCONTRACTOR)

- Complete management and responsibility for all aspects of finance and accounting departments
- Catch-up/Clean-up operation to restore, recover, and rejuvenate financial reporting capabilities
- Advanced and automated account reconciliation
- Workforce performance management and resource right-sizing
- Systems evaluation, implementation, and training including general ledger suite and auxiliary applications
- Programming and automation of quality control and review tools
- Improvement in resource management through information clarity
- Cash, working capital, and budgetary forecasts
- Tax and regulatory compliance

#### PUBLIC ACCOUNTING EXPERIENCE

ATKINSON & CO., LTD. (LARGE, LOCAL CPA FIRM)

MOSS ADAMS LLP (REGIONAL CPA FIRM)

- Audits, reviews, and compilations for construction, private industry, not for profit, and employee benefit plan clients
- Prepare and analyze financial statements with insight into risks and opportunities reflected in the figures
- Development of advanced audit techniques using statistical methods, model analysis, and data extraction software