



# THE AFFORDABLE CARE ACT & FOUNDATION<sup>®</sup>

**AMERICAS #1 CONSTRUCTION ACCOUNTING SOFTWARE**

JOB COST ACCOUNTING | PAYROLL | PROJECT MANAGEMENT

# THE AFFORDABLE CARE ACT & FOUNDATION®



## AM I AN APPLICABLE LARGE EMPLOYER?

### MONTHLY HOURS REPORT

Using IRS calculations, this report calculates your number of full-time and full-time equivalent (FTE) employees to help you determine your responsibility under the ACA.



## WHEN DO I NEED TO MAKE OFFERS OF COVERAGE?

### ADMIN PERIOD SUMMARY REPORT

If you are using the look-back measurement method, the Administrative Period provides you the time to offer coverage and enroll an employee prior to their Stability Period. If you're wondering, "What employees do we need to take action on right now?" This report has the answer.

## **I USE THE LOOK-BACK MEASUREMENT METHOD. HOW DO I IDENTIFY MY FULL-TIME EMPLOYEES?**



### **MEASUREMENT GROUPS**

The ACA lets you designate different employee groups with different measurement and stability periods. FOUNDATION lets you easily set up these measurement groups and maintain them simultaneously for convenient tracking.



### **EMPLOYEE HOURS TRACKING**

With this report, you can track each employee's hours as they accumulate over a measurement period. If you have employees that will come close to the full-time threshold, this report helps you keep a close eye effortlessly.



### **ACA EMPLOYEE HOURS WORKSHEET**

If you haven't been tracking all of the qualified hours for your employees, our new adjustments worksheet lets you easily enter adjustments by month so they can flow together with your payroll data directly into hours tracking.



### **EMPLOYEE STATUS TRACKING**

With a single report, you can see the status of each employee for the current stability period, whether full-time or part-time.

## **HOW CAN FOUNDATION HELP ME WITH MY IRS REPORTING?**



### **PRINT/ELECTRONIC 1094-C AND 1095-C**

Users can generate the ACA's two annual IRS "C" forms right from FOUNDATION. We provide both the printed forms and the IRS electronic files.



### **ACA FORM 1095-C WORKSHEET**

Coverage information for the 1095-C can be entered right into the employee record or through the bulk-entry interface of our specially designed worksheet, helping you generate 1095-C forms efficiently.

**CALL 800-246-0800 TO LEARN MORE!**  
OR VISIT [FOUNDATIONSOFT.COM](http://FOUNDATIONSOFT.COM)



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